Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday March 18, 2026

6:30pm **Work Study Session**

1. Citizens Public Safety Academy Class of 2026
2. Officials Reports
3. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Price, Rauch

Minutes:

1. Work Study Meeting Minutes dated March 4, 2026
2. Regular City Council Meeting Minutes dated March 4, 2026

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A"

1. Memo from Administrator; Re: Request for Distribution of Revised City Master Plan — Page 5
2. Memo from Administrator; Re: Resolution for Approval of CDBG-DR Section 3 Policy — Page 7
3. Memo from Administrator; Re: Street Improvement Millage Renewal Resolution — Page 9
4. Letter from Mayor; Re: Purchase of Replacement Domain Controller Server **(Waiver of Bid)** — Page 11
5. Letter from Mayor; Re: Renewal of Asset Management Software **(Waiver of Bid)** — Page 19
6. Letter from Mayor; Re: Renewal of Printer Lease and Service Contract **(Waiver of Bid)** — Page 28
7. Letter from Mayor; Re: Security Awareness Training Subscription **(Waiver of Bid)** — Page 40
8. Memo from City Clerk; Re: Ordinance 26-1052 (Codification of 2025 Ordinances) — Page 44
9. Letter from Mayor; Re: Appointments to Library Commission — Page 47
10. Memo from Administrator; Re: Resolution Opposing Zoning Preemption Legislation — Page 48

Communications "B" – (Receive and File):

1. Letter from Mayor; Re: Appointments to Water Board — Page 50
2. Letter from Mayor; Re: Appointments to Public Safety Commission — Page 51

Ordinances:
Old Business:
New Business:
Unscheduled Persons in the Audience:
Claims & Accounts: **Warrant #1541 $4,733,958.92**

Adjournment:

Janice M. Ferencz

Janice M. Ferencz, City Clerk

City Council

Work Study Session

March 4, 2026

An Informal Meeting of the Council of the City of Southgate was held on March 4, 2026 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present:	Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:	
Also Present:	Mayor Joseph G. Kuspa, City Attorney Amelia Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Miller, Recreation Director Julie Goddard, Building Director Tim Leach

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Discussed the following agenda items:

- Bid for Barberry Relief Sewer
- Agreement with Deputy Police Chief
- MDOT Performance Resolution
- Emergency Power Line Repair
- Change Order No. 004 for 2026 Road Reconstruction Program
- Payment for CellHawk
- Contract Extension for 2026 Pavement Repair Program-Waiver of Bid
- Contract Extension for 2026 Spray Patch Repair Program-Waiver of Bid
- Agreement for Credit Card Processing Services

This meeting ended at 6:50 p.m.

City of Southgate
Regular City Council Meeting
March 4, 2026

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, March 4, 2026 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present:	Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:	
Also Present:	Mayor Joseph G. Kuspa, City Attorney Amelia Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Miller, Recreation Director Julie Goddard, Building Director Tim Leach

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Moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council amend the agenda to move Item #1 from Communications "B" to Item #8 Communications "A": Letter from Mayor; Re: Approve Agreement for Credit Card Processing Services. Motion carried unanimously.

Minutes:

Moved by George, supported Ayres-Reiss, RESOLVED, that the minutes of the City Council Work Study Session dated February 18, 2026 be approved as presented. Motion carried unanimously.

Moved by Rauch, supported by Price, RESOLVED, that the minutes of the Regular City Council Meeting dated February 18, 2026 be approved as presented. Motion carried unanimously.

Consideration of Bids:

1. Letter from Mayor; Re: Award Bid for Barberry Relief Sewer moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council award the bid for the Barberry Street Relief Sewer Project to Dan's Excavating, Inc. in the amount of $23,577,203.40, which includes a 10% city contingency and a 5% contingency allowed by FEMA. Motion carried unanimously.

Communications "A":

1. Memo from Administrator; Re: Approve Agreement with Deputy Police Chief moved by Rauch, supported by Ayres-Reiss, THAT the Southgate City Council approve the Binding Letter of Agreement with Mr. Brent Newsted to be effective on March 8, 2026. Motion carried unanimously.

2. Memo from Administrator; Re: MDOT Performance Resolution moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council adopt the attached Michigan Department of Transportation Performance Resolution for Municipalities (Form 2270B) as presented, and authorize the Southgate Director of Public Services; the Southgate Water System Supervisor; the Hennessey Project Manager; and the Southgate City Administrator to apply to the Department for the necessary permit work within the State Highway Right of Way on behalf of the Municipality. Motion carried unanimously.

3. Memo from Administrator; Re: Emergency Power Line Repair moved by George, supported by Price, RESOLVED THAT the Southgate City Council approve the emergency purchase of power line repair services from Douglas Electric (Wyandotte, MI) in the amount of $43,592.82. Motion carried unanimously.

4. Letter from Mayor; Re: Change Order No. 004 for 2026 Road Reconstruction Program moved by Gawlik, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve Change Order No. 004 to the 2023-24 Humphrey Court & Burns Avenue Road Reconstruction contract with G.V. Cement for the 2026 Road Reconstruction Program, with a 3% increase in unit prices. Motion carried unanimously.

5. Letter from Mayor; Re: Approve Payment for CellHawk moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council approve payment to LeadsOnline LLC (Plano, TX) for the CellHawk Forensic Phone Technology equipment in the amount of $5, 726.00 for a term ending October 31, 2026. Motion carried unanimously.

6. Letter from Mayor; Re: Approve Contract Extension for 2026 Pavement Repair Program (Waiver of Bid) moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council waive the city bid process and approve a one year contract extension with G.V. Cement Contracting Company for the 2026 Water Fund & Street Fund Pavement Repair Program, with a 3% increase to the 2024 contract unit prices. Motion carried unanimously.

7. Letter from Mayor; Re: Contract Extension-2026 Spray Patch Repair Program (Waiver of Bid) moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the city bid process and approve a one year contract extension with Highway Maintenance & Construction Company for the 2026 Spray Patch Repair Program at a rate of $390.00 per ton unit price. Motion carried unanimously.

8. Letter from Mayor; RE: Approve Agreement for Credit Card Processing Services moved by Ayres-Reiss, supported by Rauch, RESOLVED, that the Southgate City Council approve the agreement with BS&A Software, LLC (Bath Township, MI) for integrated credit card payment processing services for a period of one (1) year, with automatic annual renewals for one year periods unless terminated. Motion carried unanimously.

Unscheduled Persons In Audience

1. Joanna Whaley, Lincoln Park Resident, discussed GLWA water rates and DTE Energy rates.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1540 for $4,472,497.69. Motion carried unanimously.

Adjournment:

Moved by George, supported by Ayres-Reiss, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:14 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator DM

Date: March 12, 2026

Re: Request for Distribution of Revised City Master Plan

Included in your agenda packet is a resolution from the Planning Commission recommending City Council review and approve the distribution of the Southgate Master Plan draft to surrounding communities. This is a required step to take additional public comment on the Master Plan before its approval.

If you have any questions please contact me.

Proposed Motion: *To approve the distribution of the 2026 Southgate Master Plan Draft for the required 63-day review period to surrounding municipalities and stakeholders as identified by Michigan Planning Enabling Act.*

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

CITY OF SOUTHGATE

PLANNING COMMISSION RESOLUTION

At a meeting of the Southgate Planning Commission called to order by James Yoos on March 9, 2026 at 7:00 p.m. the following resolution was offered:

Moved by Nemeth, supported by Clark, to send the Southgate Master Plan draft as presented to City Council for review and approval of Distribution to surrounding Communities and Stakeholders. MOTION APPROVED UNANIMOUSLY.

I, James Yoos, Chairperson of the Southgate Planning Commission, do hereby certify that the foregoing is a true, correct, and complete copy of a resolution adopted by the Southgate Planning Commission at a meeting held on March 9, 2026.

____
Chairperson

cc: Plan Consultant, City Administrator, Building Department, City Council, Clerk, File, Attorneys

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator DM

Date: March 12, 2026

Re: Resolution Request for Approval of CDBG-DR Section 3 Policy for Sanitary Sewer Lining Project

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As part of the CDBG-DR Sanitary Sewer Lining Project, the City is required to adopt the attached policy. While the City met the requirements of the policy during the bidding process for the Sanitary Sewer Lining Project, the Michigan Economic Development Corporation is also requiring a resolution adopting the policy for their files. This policy, and resolution adopting the policy, is required for all projects funded with CDBG-DR.

If you have any questions please contact me.

Proposed Motion: *To adopt the attached City of Southgate, Sanitary Sewer Lining Project Section 3 Policy as required by the Michigan Economic Development Corporation for projects funded with CDBG-DR.*

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City of Southgate

Sanitary Sewer Lining Project

SECTION 3 POLICY

PURPOSE

Section 3 of the Housing and Urban Development Act of 1968, as amended, (Section 3) requires that economic opportunities generated by certain U.S. Department of Housing and Urban Development Financial Assistance for Housing and Community Development Programs be directed to low-and very-low-income persons. The priority of assistance should be to those who are recipients of government assistance for housing and business concerns which provide economic opportunities to low-and very low-income persons.

Pursuant to Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, the **City of Southgate** adopts this Economic Opportunities Policy for Section 3 Covered Contracts.

GENERAL POLICY STATEMENT

The **City of Southgate** shall provide opportunities to low-and very low-income persons residing in the State of Michigan (as defined in Section 135.5 of 24 CFR Part 75) and to businesses meeting the definition of "Section 3 Business Concerned" (as defined by 24 CFR Part 75). Accordingly, the **City of Southgate** shall implement policies and procedures to ensure that Section 3, when required, is followed and develop programs and procedures necessary to implement this policy covering all procurement and contracts where labor and/or professional services are provided.

It is the policy of **City of Southgate** to make good faith efforts to provide to the greatest extent feasible, opportunities to Section 3 area workers and Section 3 business concerns. The **City of Southgate** incorporates into this policy the definitions contained in Section 135.5 of 24 CFR Part 75.

DATA COLLECTING AND REPORTING

The **City of Southgate** will collect and submit required Section 3 data and complete Section 3 reporting requirement pursuant to 24 CFR Part 75.

Adopted:________________

Motion: ________________

Seconded: ________________

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator DM

Date: March 12, 2026

Re: Street Improvement Millage Renewal Resolution

Please review the attached resolution authorizing the proposed proposition regarding the City of Southgate Street Improvement Millage. With adoption of this resolution the language will appear on the August 4, 2026 Election Ballot.

Your favorable consideration to this matter is greatly appreciated.

Proposed Motion: *To adopt a resolution to allow the proposed City of Southgate Street Improvement Millage renewal wording to appear on the August 4, 2026 Election Ballot.*

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CITY OF SOUTHGATE
RESOLUTION

RESOLVED that the Southgate City Council adopts the following resolution authorizing the proposed proposition regarding City of Southgate Street Improvement Millage appear on the August 4, 2026 Election Ballot:

WHEREAS, the City of Southgate Council deems it necessary for the safety and welfare of the people of the City of Southgate that it continues its program of repairing and upgrading certain public streets and highways of the City, and that the costs of part thereof, be defrayed by a five (5) year extension of the up to 2 mill levy most recently adjusted to 1.8856 mills for the Constitutional requirements of Headlee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Southgate, being the legislative body of the City of Southgate, hereby determines to submit to the qualified electors of the City of Southgate, at the regular election of August 4, 2026, a millage renewal proposition to authorize a renewal of the 2 mill levy for a period of five (5) years, commencing November 30, 2026 for the sole purpose of construction, reconstruction, resurfacing, repairing or otherwise improving City streets.

BE IT FURTHER RESOLVED that the millage renewal proposition shall read as follows:

CITY OF SOUTHGATE STREET IMPROVEMENT MILLAGE

"Shall the City of Southgate be authorized to renew the millage of up to 2 mills subject to Headlee Amendment roll back, which was previously reduced to 1.8856 mills by the Headlee Amendment, for the purpose of construction, reconstruction, resurfacing, repairing and otherwise improving City streets for an additional period of five (5) years beginning November 30, 2026, which millage is estimated to raise approximately $1,815,086 in the first year of its levy."

BE IT FURTHER RESOLVED, that said proposal will be printed on the ballot for the August 4, 2026 City of Southgate Regular Election;

BE IT FURTHER RESOLVED, that before submission of said proposal to the voters of the City of Southgate, such proposal shall be published, in full, as part of the official proceedings of the City of Southgate in a newspaper of general circulation within the City.

BE IT FURTHER RESOLVED that said proposal shall be posted, in full, in a conspicuous place at each polling location on August 4, 2026, the date set for the City of Southgate Regular Election.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

March 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Purchase of Replacement Domain Controller Server **(WAIVER OF BID)**

Ladies and Gentlemen:

It is recommended by the IT Director and I concur with his recommendation to waive the bid process and approve the purchase of the replacement domain controller server from Dell Marketing LP, Round Rock, TX in the amount of $10,928.33.

Dell provided the lowest price under the MiDeal Extended Purchasing Program.

Funds for this purchase are available in the General Fund IT Budget.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: March 12, 2026

RE: Approve Purchase of Replacement Domain Controller Server **(Waiver of Bid)**

I have reviewed the above with the IT Director and concur with his recommendation to waive the city bid process and approve the purchase of a replacement domain controller server from Dell Marketing LP (Round Rock TX) in the amount of $10,928.33.

Quotes were received from two (2) vendors for this purchase. Dell provided the lowest price, under the MiDEAL Extended Purchasing Program, which allows Michigan cities to buy equipment from state-bid contracts.

Funds are available in the General Fund IT Dept budget.

Proposed Motion

Waive the city bid process and approve the purchase of a replacement domain controller server from Dell Marketing LP in the amount of $10,928.33, under the MiDeal Extended Purchasing Program.

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14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

City Of Southgate

Department of Information Technology

14710 Reaume Parkway
Southgate, MI 48195
734.284.3800

Director of Information Technology & Cyber Security

Jason Rucker

To: City Administrator, Finance Director, and Payroll

From: Director Jason Rucker

Subject: Recommendation for Replacement of Domain Controller Server

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Greetings,

I respectfully request approval to purchase a replacement domain controller server for the City's technology infrastructure. Domain controllers are critical systems that allow staff to securely sign into their computers, manage authentication using security keys, and maintain centralized access control across the City's technology environment. This server will also function as redundancy for the City's primary domain controller, ensuring continued operations and resiliency if the primary system becomes unavailable. However, while it is secondary it is the primary for our security key (Yubikey) authentication process.

This purchase is part of a broader multi-year infrastructure improvement strategy that was implemented following the 2024 citywide outage, during which server-related failures caused significant operational disruption and left multiple city systems unavailable for approximately four days. As a result of that incident, the Information Technology Department began strategically spreading infrastructure upgrades across multiple fiscal years to strengthen redundancy, eliminate single points of failure, and modernize aging server equipment. The replacement of this domain controller is one of the remaining components in that ongoing resiliency initiative.

The proposed hardware is quoted directly from Dell, located at One Dell Way, Mail Stop 8129, Round Rock, Texas 78682. The cost for the system is $10,928.33, and the pricing was obtained through the Michigan Mi-Deal cooperative purchasing program.

As part of proactive due diligence, a competitive quote was also obtained from CDW-G (Government) under the Michigan AEPA Government contract. The CDW-G quote for comparable equipment was $12,805.64, representing a substantially higher cost than the Dell Mi-Deal pricing.

Based on the pricing comparison, purchasing directly from Dell through the Mi-Deal contract provides the best value to the City.

There are sufficient funds available within the Information Technology budget to cover this purchase.

Respectfully submitted,

Jason Rucker

Director of Information Technology

DELL Technologies

Your Quote is ready.

Your personalized Quote is now available for purchase.

Complete your order through our secure online checkout before your Quote expires.

Order Now

Quote Name:	**Secondary DC + CAS - 4 x 480gb ssd**	Sales Rep	Nicholas Neumann
Quote No.	**3000199113260.4**	Phone	1(800) 4563355
Total	**$10,928.33**	Email	Nicholas.Neumann@dell.com
Customer #	550291511957	**Billing To**	JASON RUCKER CITY OF SOUTHGATE 14400 DIX TOLEDO RD SOUTHGATE, MI 48195-2581
Quoted On	Mar. 12, 2026		
Expires by	Mar. 19, 2026		
Contract Name	State of Michigan MiDeals Agreement		
Contract Code	C000000009850		
Customer Agreement #	071B6600111		
Solution ID	21202644.6		
Deal ID	30729586		

Message from your Sales Rep

Please contact your account executive or account manager if you cannot reach me for changes at 737-270-9368 or at Marisa.Kreczmer@Dell.com -- Prices are subject to change based on internal promotions, please order before the Expiration Date. Scroll down to view full solution specifications, quantity, and estimated delivery date for each item. Confirm SHIPPING ADDRESS is correct for ALL shipping groups and contact us for any changes BEFORE ordering. Address change requests made after order placement are dependent on Dell's Logistics department and the shipping carrier and cannot always be fulfilled. After verifying ALL details, please use the 'Order Now' button or Premier Page (if applicable) to place your order.

Regards,
Nicholas Neumann

Shipping Group

Shipping To

JASON RUCKER
CITY OF SOUTHGATE
14710 REAUME PARKWAY CIVIC CIR
SOUTHGATE, MI 48195-2503
(734) 285-3080

Shipping Method

Standard Delivery

Product	Unit Price	Quantity	Subtotal
PowerEdge R360 Smart Selection - [PE_R360_TM]	**$10,928.33**	**1**	**$10,928.33**

Subtotal:	**$10,928.33**
Shipping:	**$0.00**
Non-Taxable Amount:	**$10,928.33**
Taxable Amount:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$10,928.33**

Shipping Group Details

Shipping To
JASON RUCKER
CITY OF SOUTHGATE
14710 REAUME PARKWAY CIVIC
CIR
SOUTHGATE, MI 48195-2503
(734) 285-3080

Shipping Method
Standard Delivery

	Unit Price	Quantity	Subtotal
PowerEdge R360 Smart Selection - [PE_R360_TM] Estimated delivery if purchased today: Jul. 31, 2026 Contract # C000000009850 Customer Agreement # 071B6600111	**$10,928.33**	**1**	**$10,928.33**

Description	SKU	Unit Price	Quantity	Subtotal
PowerEdge R360 Server	210-BJTR	-	1	-
Trusted Platform Module 2.0 V6	461-AAIG	-	1	-
2.5" Chassis with up to 8 Hot Plug Hard Drives, Front PERC	321-BKHP	-	1	-
Intel Xeon 6 Performance 6353P 2.7G, 8C/16T, 24M Cache, Turbo, (65W) DDR5-4800	338-CSXT	-	1	-
Heatsink	412-BBHK	-	1	-
Performance Optimized	370-AAIP	-	1	-
5600MT/s UDIMMs	370-BCBM	-	1	-
RAID 10	780-BCDQ	-	1	-
PERC H755 SAS Front	405-AAZB	-	1	-
Front PERC Mechanical Parts, front load	750-ACFR	-	1	-
Performance BIOS Settings	384-BBBL	-	1	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	1	-
No Energy Star	387-BBEY	-	1	-
High Performance Fan	384-BDMJ	-	1	-
Dual, (1+1) Redundant, Hot-Plug Power Supply, 600W MM (100-240Vac)	450-AMDH	-	1	-
Riser Config 2, Butterfly Gen4 Riser (x8/x8)	330-BCMK	-	1	-
PowerEdge R360 Motherboard with with Broadcom 5720 Dual Port 1Gb On-Board LOM, MLK	338-CSXB	-	1	-
PowerEdge 1U Standard Bezel	325-BEVH	-	1	-
Dell Luggage Tag R360	350-BCTP	-	1	-
BOSS-N1 controller card + with 2 M.2 480GB (RAID 1)	403-BCRU	-	1	-
BOSS Cables and Bracket for R360	470-BBJL	-	1	-
Windows Server 2025 Standard,16CORE,FI,No Med,No CAL, Multi Language	634-CVGB	-	1	-
Dell Connectivity Client - Enabled	379-BFXS	-	1	-
Dell Connectivity Module	634-CYDF	-	1	-
iDRAC9, Enterprise 16G	528-CTIC	-	1	-
Secured Component Verification	528-COYT	-	1	-
Dell Secure Onboarding Client Disabled	634-CZRQ	-	1	-

iDRAC,Factory Generated Password, No OMQR	379-BCRG	-	1	-
iDRAC Group Manager, Disabled	379-BCQY	-	1	-
Hyper-V role enabled with pre-installed Standard or Datacenter Ed OS on incl Virtual HDD	618-BBEC	-	1	-
ReadyRails Sliding Rails Without Cable Management Arm (A12)	770-BCWN	-	1	-
Cable Management Arm	770-BDMT	-	1	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	1	-
PowerEdge R360 Shipping	340-DLXS	-	1	-
PowerEdge R350/R360 Shipping Material for 2.5" Chassis	340-CWUJ	-	1	-
PowerEdge R360 CCC Marking, No CE Marking	389-FFNB	-	1	-
ProSupport Next Business Day Onsite Service After Problem Diagnosis 5 Years	707-6840	-	1	-
ProSupport 7x24 Technical Support and Assistance 5 Years	707-6862	-	1	-
Dell Hardware Limited Warranty Plus Onsite Service	707-6946	-	1	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	1	-
On-Site Installation Declined	900-9997	-	1	-
16GB UDIMM, 5600MT/s ECC	370-BBZG	-	2	-
480GB SSD SATA Mixed Use 6Gbps 512e 2.5in Hot-plug AG Drive, 3 DWPD	400-AZUT	-	4	-
Power Cord - NEMA 5-15P to C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	2	-
Windows Server 2025 Standard,16CORE,DF Recovery Image, Multi Lang, (Downgrade not included)	528-DHTW	-	1	-
Windows Server 2025 Standard,No Media,WS2019 Std Downgrade DF Media, Multi Language	528-DHVH	-	1	-
Windows Server 2025 Standard,No Media, WS2019 Std Downgrade w/DVD Media,Multi Lang	634-CVBL	-	1	-
Windows Server 2025 Standard,16CORE,Media Kit, Multi Lang, (Downgrade not included)	634-CVGJ	-	1	-
Windows Server 2025 Standard,No Media,WS2022 Std Downgrade DF Media, Multi Language	528-DHVD	-	1	-
Windows Server 2025 Standard,No Media, WS2022 Std Downgrade w/DVD Media,Multi Lang	634-CVBQ	-	1	-

Subtotal:	**$10,928.33**
Shipping:	**$0.00**
Estimated Tax:	**$0.00**
Total:	**$10,928.33**

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Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for Fourteen days from the date of this Quote. All products, pricing, and other information are based on the latest information available and are subject to change for any reason, including but not limited to tariffs imposed by government authorities, shortages in materials or resources, increase in the cost of manufacturing or other factors beyond Supplier's reasonable control. If such changes occur, pricing may be adjusted or purchase orders may be cancelled by Supplier, even after an order has been placed. Supplier also reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors and/or customer changes to Supplier's planned delivery date. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

March 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Renewal of Asset Management Software **(WAIVER OF BID)**

Ladies and Gentlemen:

It is recommended by the Parks and Recreation Director and I concur, that the bid process be waived and the council approve the renewal of Recreation Asset Management Software with Brightly Software, Inc., Raleigh, NC, in the amount of $9,376.03 for the Cloud Services – Asset Essentials Professional Plus subscription for the period of July 1, 2026 – June 30, 2027.

Funds for this purchase are available in the Parks & Recreation Millage Fund.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: March 12, 2026

RE: Approve Renewal of Asset Management Maintenance Software **(Waiver of Bid)**

I have reviewed the above with the Parks & Recreation Director and concur with her recommendation to waive the city bid process and approve the renewal of the Cloud Services - Asset Essentials Professional Plus subscription service from Brightly Software, Inc. (Raleigh NC) in the amount of $9,376.03 for the period July 1, 2026 through June 30, 2027.

Funds are available in the Parks & Recreation Millage Fund for this renewal.

Proposed Motion

Waive the city bid process and approve the renewal of the Cloud Services - Asset Essentials Professional Plus subscription service from Brightly Software, Inc. (Raleigh NC) in the amount of $9,376.03 for the period July 1, 2026 through June 30, 2027.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

Southgate Michigan
PARKS & REC
14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator

From: Julie Goddard, Parks & Recreation Director

Date: March 6th, 2026

Re: Brightly Software Renewal

Last February, the Council approved Brightly Software that allows us to log all maintenance/ buildings/park issues that need to be handled, track them to see what amount of time it takes to be completed, and assign a monetary amount to those issues for solid reporting.

This software renewal will allow us to continue this procedure for any issues that comes from an outside source and/or log internal issues that need to be addressed across our facilities.

The issues at hand are currently being logged and input by the Administrative staff and assigned to a staff member. Both DPW and Recreation are utilizing ipads in the field to see these tasks, read notes, mark completed and take pictures when necessary.

It is my recommendation to the Administration and Council that we waive the bid and renew the software from Brightly Software, Inc. in the amount of $9,376.03 for the Cloud Service of Asset Essentials Professional for a subscription year of July 1st, 2026 through June 30th, 2027.

There are sufficient funds available in the Parks & Recreation Millage Fund.

Respectfully Submitted,

Julie Goddard

Julie Goddard
Parks & Recreation Director
City of Southgate

8

PREPARED FOR
City Of Southgate ("Customer")

PREPARED BY
Brightly Software Inc ("Company")
4242 Six Forks Road, Suite 1400
Raleigh, NC 27609

PUBLISHED ON

March 05, 2026

Q-462665

March 05, 2026
City Of Southgate

Thank you for your continued support of our market leading solutions for improving efficiency in operations. We are excited about providing you with online tools that will help you save money, increase efficiency and improve services. We are dedicated to providing best in class solutions, including the following for City Of Southgate.

Bill To Address:

Julie Goddard
14400 Dix Toledo Road
Southgate , MI
48195
United States

Ship To Address:

Julie Goddard
14400 Dix Toledo Road
Southgate , MI
48195
United States

Subscription Term: 12 months (07/01/2026 - 06/30/2027)

Cloud Services

Item	Start Date	End Date	Investment
Asset Essentials Professional Plus	7/1/2026	6/30/2027	9,376.03 USD
Facilities/Physical Plant Module	7/1/2026	6/30/2027	Included
Streets/Signs/ Sidewalks Module	7/1/2026	6/30/2027	Included
Parks, Recreation and Forestry Module	7/1/2026	6/30/2027	Included
Asset Essentials Inventory	7/1/2026	6/30/2027	Included
GIS Asset Management	7/1/2026	6/30/2027	Included
		Renewal:	**9,376.03 USD**

- Omnia Partners Contract Number: R210702 discount has been included
- https://www.omniapartners.com/suppliers/brightly/public-sector

8

Order terms

BY SIGNING THIS ORDER FORM, WHETHER BY ELECTRONIC OR WRITTEN SIGNATURE, YOU ARE PLACING A BINDING ORDER FOR THE OFFERINGS SHOWN. IF THE INDIVIDUAL ENTERING INTO THIS AGREEMENT IS ACCEPTING ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, THE INDIVIDUAL REPRESENTS THAT THEY HAVE THE AUTHORITY TO BIND SUCH ENTITY AND ITS AFFILIATES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, IN WHICH CASE THE TERM "CUSTOMER" SHALL REFER TO SUCH ENTITY AND ITS AFFILIATES. IF THE INDIVIDUAL ACCEPTING THIS AGREEMENT DOES NOT HAVE SUCH AUTHORITY OR DOES NOT AGREE WITH THE TERMS AND CONDITIONS SET FORTH HEREIN, THE INDIVIDUAL MUST NOT ACCEPT THIS AGREEMENT AND MAY NOT USE THE OFFERINGS.

A. The "Effective Date" of the Agreement between Customer and Brightly Software, a Siemens Company ("Siemens") is the date Customer accepts this Order
B. Proposal expires in sixty (60) days.
C. The Siemens entity entering into this Agreement is Brightly Software, Inc., a Delaware corporation, and the notice address shall be Corporate Trust Center, 1209 Orange Street, Wilmington, DE 19801 USA, Attn: Brightly Software.
D. By accepting this Order, and notwithstanding anything to the contrary in any other purchasing agreement, Customer agrees to pay all relevant Subscription Fees for the full Subscription Term defined above.
E. Payment terms: Net 30
F. This Order and its Offerings will be subject to the terms and conditions of the Terms of Service (the Base Terms together with any applicable Supplemental Terms) found at http://brightlysoftware.com/terms (http://brightlysoftware.com/terms) ("Agreement"), unless Customer has a separate written agreement executed by Brightly Software, Inc. for the Offerings, in which case the separate written agreement will govern its defined Term. Acceptance is expressly limited to the terms of the Agreement. No other terms and conditions will apply. The terms of any purchase order or other document from Customer are excluded and such terms will not apply to the Order and will not supplement or modify the Agreement irrespective of any language to the contrary in such document.
G. Where the Customer is a state, local, or public education entity created by the laws of the applicable state, Siemens and Customer agree that the provisions of the State, Local Government, and Higher Education Addendum ("SLED Addendum") found at http://brightlysoftware.com/terms (http://brightlysoftware.com/terms) take precedence over any conflicting terms in the Agreement to the extent the deviations set forth therein are required by applicable law.
H. Siemens shall invoice Customer and Customer agrees to pay Siemens the amount specified on this Order. Quantities purchased may not be decreased during the relevant Subscription Term. Customer is responsible for providing complete and accurate billing and contact information to Siemens and notifying Siemens promptly of any changes to such information.
I. If Customer is paying by credit card or Automated Clearing House ("ACH"), Customer shall establish and maintain valid and updated credit card information or a valid ACH auto debit account (in each case, the "Automatic Payment Method"). Upon establishment of such Automatic Payment Method, Siemens is hereby authorized to charge any applicable fees, including any processing fees, using such Automatic Payment Method.
J. Customer is responsible for paying all taxes associated with its purchases hereunder. Siemens shall invoice Customer and Customer shall pay that amount unless Customer provides Siemens with a valid tax exemption certificate, direct pay permit, or other government-approved documentation. Notwithstanding the foregoing, Customer is responsible for, and, to the extent permitted by law, will indemnify Siemens for: 1) any encumbrance, fine, penalty or other expense which Siemens may incur as a result of Customer's failure to pay any taxes

required hereunder, and 2) any taxes, including withholding taxes, resulting from making an Offering available to Users in geographic locations outside the country in which Customer is located as per the Order. For clarity, Siemens is solely responsible for taxes assessable against Siemens based on its income, property and employees.

K. Siemens maintains the right to increase fees within the Subscription Term for Recurring Fee Offerings by an amount not to exceed the greater of prices shown in the investment table or the applicable CPI and other applicable fees and charges every 12 months. Any additional or renewal Subscription Terms will be charged at the then-current rate.

L. In the event Customer purchases the Cloud Services (including any renewals thereof) through an authorized reseller of Siemens, the terms and conditions of this Agreement shall apply and supersede any other agreement except for any terms and conditions related to fees, payment or taxes. Such terms and conditions shall be negotiated solely by and between Customer and such authorized reseller. In the event Customer ceases to pay the reseller, or terminates its agreement with the reseller, Siemens shall have the right to terminate Customer's access to the Cloud Services at any time upon thirty (30) days' notice to Customer unless Customer and Siemens have agreed otherwise in writing.

Cloud Services

A. Billing frequency: Annual

B. Cloud Services Offerings will be subject to the terms and conditions of the General Software and Cloud Supplemental Terms found at http://brightlysoftware.com/terms (http://brightlysoftware.com/terms) .

C. The Offerings in this Order will not automatically renew. The Customer may renew for additional periods of no less than one year by written notice of Customer's intent to renew the subscription not less than forty-five (45) days prior to the expiration of the then-current Subscription Term.

D. During the Term, Siemens shall, as part of Customer's Subscription Fees provide telephone and email support ("Support Services") 24 hours/day, 7 days/week.

E. Siemens shall use commercially reasonable efforts to make its Software or Cloud Service available 99.9% of the time for each full calendar month during the Subscription Term, determined on twenty-four (24) hours a day, seven (7) days a week basis (the "Service Standard"). The Service Standard availability for access and use by Customer(s) excludes unavailability when due to: (a) any access to or use of the Cloud Service by Customer or any Account User that does not strictly comply with the terms of the Agreement or the Documentation; (b) any failure of performance caused in whole or in part by Customer's delay in performing, or failure to perform, any of its obligations under the Agreement; (c) Customer's or its Account User's Internet connectivity; (d) any Force Majeure Event; (e) any failure, interruption, outage, or other problem with internet service or non-Cloud Service; (f) Scheduled Downtime; or (g) any disabling, suspension, or termination of the Cloud Service by Siemens pursuant to the terms of the Agreement. "Scheduled Downtime" means, with respect to any applicable Cloud Service, the total amount of time (measured in minutes) during an applicable calendar month when such Cloud Service is unavailable for the majority of Customer's Account Users due to planned Cloud Service maintenance. To the extent reasonably practicable, Siemens shall use reasonable efforts to provide eight (8) hours prior notice of Cloud Service maintenance events and schedule such Cloud Service maintenance events outside the applicable business hours.

F. USE OF APIS. Customer is authorized to use any Application Programming Interface that is either: i) identified as a Cloud Services Offering, or ii) identified as published in the Documentation (collectively the "APIs") as part of any Offering for Customer's internal business purposes only. Customer may not use the APIs to enable unauthorized use of the Cloud Services. Customer may purchase a separate license to use certain published APIs to develop software for use solely in conjunction with the Cloud Services. Customer is prohibited from reselling any software developed through the use of the APIs unless (a) Customer is separately authorized to do so as a member of a Siemens partner program, or (b) Customer has purchased an Offering which include APIs that explicitly allows Customer to develop software for Customer's internal use or for resale under terms and conditions at least as protective as this Agreement. Customer may not otherwise modify, adapt, or merge the Offerings. Siemens has no obligations or liability for software developed by Customer using the APIs. Customer is prohibited from using unpublished APIs under any circumstances.

G. Siemens reserves the right to block IP addresses originating from a Denial of Service (DoS) attack. Siemens shall notify Customer should this condition exist and inform Customer of its action. Once blocked, an IP address shall not be able to access the Cloud Service and the block may be removed once Customer is satisfied corrective action has taken place to resolve the issue. Siemens also reserves the right to suspend or terminate service if Customer: 1) performs load tests, network scans, penetration tests, ethical hacks or any other security auditing procedure on the Cloud Service, 2) interferes with or disrupts the integrity or performance of the Cloud Service or data contained therein, or 3) otherwise violates the use restrictions under this Agreement.

H. Customer is entitled to access and use the Offerings only as explicitly described in the Documentation. These Offerings are intended for Customer's internal business operations only. There are no additional Entitlements or rights to use the Offerings or their related APIs beyond what is specified. Any other access or use is strictly prohibited under the Terms.

I. At the time of this Order, the implementation of the requirements of the Cyber Resilience Act EU 2024/2847 ("CRA") is not yet mandatory in the European Union (EU) due to its transitional periods. Not all clarifications on measures that the Customer and contractor will take to implement the new requirements within the project implementation can currently be completed. Therefore, the parties agree that the project scope and contract price agreed upon at the time of Agreement conclusion do not yet include any necessary measures to implement the CRA requirements. Siemens will present the implementation of these measures together with an adjustment of the contract price and schedules considering any additional expenses of the contractor in the appropriate project phases through the Change Request procedure.

Additional information

A. Prices shown above do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer. Tax exemption certifications can be sent to accountsreceivable@brightlysoftware.com (mailto:accountsreceivable@brightlysoftware.com).

B. Billing frequency other than annual is subject to additional processing fees.

C. Provide Siemens with the purchase order number, if applicable. Acceptance of this Order without a purchase order number indicates that a purchase order is not necessary. Please reference Q-462665 on any applicable purchase order and email to Purchaseorders@Brightlysoftware.com (mailto:Purchaseorders@Brightlysoftware.com)

D. Company can provide evidence of insurance upon request.

Signature

Presented to:

City Of Southgate - Q-462665
March 05, 2026, 11:19:41 AM

Accepted by:

Printed Name

Signed Name

Title

Date

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

March 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Renewal of Printer Lease and Service Contract **(Waiver of Bid)**

Ladies and Gentlemen:

It is recommended by the IT Director and I concur with his recommendation to approve this contract renewal with Xerox Business Solutions, (Chicago, IL) for the renewal of our printer lease agreement and service contract at a rate of $3,247.79 per month for a term of sixty (60) months, under the Michigan MiDeal contract #180000000367.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the IT Dept. Budget.

Sincerely,

Joseph G. Kuspa
Mayor

JGK/law

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate
The Heart of Downriver
Est. 1958
Wayne County, Michigan

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President
CHRISTIAN GRAZIANI
KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

MEMORANDUM

TO:	Honorable Mayor and City Council
FROM:	Douglas Drysdale, Assistant City Administrator / Finance Director DWD
DATE:	March 12, 2026
RE:	Approve Renewal of Printer Lease and Service Contract **(Waiver of Bid)**

I have reviewed the above with the IT Director and concur with his recommendation to waive the city bid process and approve the renewal of the printer lease and service contract with Xerox Business Solutions (Chicago IL) in the amount of $3,247.79 per month for a term of sixty (60) months, under the State of Michigan MiDeal contract #180000000367.

MiDEAL is the State of Michigan's extended purchasing program that allows Michigan cities, townships, villages, counties, school districts, universities, colleges, and nonprofit hospitals to buy goods and services from state contracts.

Funds are available in the General Fund IT Dept budget.

Proposed Motion

Waive the city bid process and approve the renewal of the printer lease and service contract with Xerox Business Solutions (Chicago IL) in the amount of $3,247.79 per month for a term of sixty (60) months, under the State of Michigan MiDeal contract #180000000367.

NORMA J. WURMLINGER MUNICIPAL BUILDING
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City Of Southgate

Department of Information Technology

14710 Reaume Parkway
Southgate, MI 48195
734.284.3800

Director of Information Technology & Cyber Security
Jason Rucker

To: City Administrator Dan Marsh and Finance Director Doug Drysdale

From: Director of IT Jason Rucker

Subject: Printer Lease Contract and Service

Greetings,

I am requesting approval to renew the City's printer lease and service agreements with Xerox for a term of sixty (60) months.

Under the proposed renewal, the City's monthly cost will decrease by approximately $298.66, resulting in a new monthly payment of $3,247.79. This renewal maintains the City's current fleet of multifunction printers and ensures continued service, maintenance, and support under a single managed agreement.

The pricing provided by Xerox is based on State of Michigan MI-Deal contract pricing, which allows municipalities to purchase equipment and services through competitively bid state contracts. As an additional step of due diligence, I also obtained a competitive bid from Applied Innovation for comparison to ensure the City continues to receive fair and competitive market pricing.

The City has worked with Xerox for over two decades, during which time they have consistently provided reliable equipment, responsive service, and predictable costs for printing and document management operations across departments.

Continuing this partnership maintains operational stability while also providing a reduction in monthly costs. Funding for this agreement is already allocated within the Information Technology budget, and no additional budget adjustments are required.

Based on the cost reduction, the use of MI-Deal contract pricing, competitive market verification, and Xerox's long-standing service relationship with the City, approval of the Xerox lease and service agreement renewal is recommended.

Respectfully Submitted,

Jason Rucker

Director of Information Technology

2/23/2026

City of Southgate – Xerox Proposal

Prepared By: **Xerox Business Solutions**
Dan Sirovy
Dan.Sirovy@xerox.com
734-278-0212

Shane Collins
Shane.Collins@xerox.com
734-790-0321

Susan Mencer
Susan.Mencer@xerox.com

City of Southgate

Environment Overview

- 63 devices on contract
- Main lease:
  - **211-4099742-002 – 26 devices**
    - Lease end – 3/26/2026
  - 7 additional lease arms
  - 211-4081930-001
  - 211-4099742-003
  - 211-4099742-004
  - 211-4099742-005
  - 211-4099742-006
  - 211-4099742-007
  - 211-4099742-008
- Current maintenance agreement includes:
  - 54,000 B/W impressions
  - 5,000 Color impressions
- Average monthly usage over the last 12 months:
  - 47,339 B/W impressions
  - 6,709 Color impressions
- Usage resulted in overage bills for the last 4 quarters totaling **$2,696.22**
- Averaging overage bills over 12 months results in **$224.69 per month**
- Average monthly total payment: **$3,546.45**

City of Southgate

Usage by Department and Proposed Environment

City Hall - Location	ID	Model	B/W AMV	Color AMV	New Device
Laura	G5873	C405	903	69	C415
Mayor	D6484	2055	113		B310
DAN	G5954	B405	373		B415
Doug	D6480	2055	153		B310
Darcie	G7350	B405	634		B415
Andrea	G2506	2055	668		B310
Emma	D6481	2055	0		Remove
Finance Color	G5872	C405	1,142	380	C415
Finance Check	F5896	B605	2,355		B625
DDA					B415
Esther	YEQ114316	B415	663		B415
Treasurer	F9871	402	869		B310
Building Dept	G5834	C8135	1,074	1,936	C8235
Building Dpt Ctr	D7214	2055	1,689		B310
Clerk's Desk – Jan	Z3868	B400	884		B310
Clerk - Copier	G5928	B8155	2,117		B8255
Clerk – Robin	91668	2055	157		B310
Clerk – Jeanie	G2505	M404	236		B310
Clerk - Emily	G2504	M404	0		B310
Treasurer	G5963	B605	869		B625

City of Southgate

Usage by Department

Police Dpt-Location	ID	Model	B/W AMV	Color AMV	New Device
OIC Desk	D6464	2055	170		B310
Records - Copier	G5830	B7035	2,012		B625 w/ Tray and Stand
Records – Jen	D6496	2055	301		B310
Records – Melissa	D6482	2055	558		B310
Records – Sami Jo	D6478	2055	248		B310
Ordinance	91675	2055	0		Remove
Detective Bureau	C6976	C625	897	696	Keep C625 on contract
Booking	D6479	2055	352		B310
Administration	G5874	C405	342	554	C415
Chief's Office	D6477	2055	0		B310
Director's Office	D6483	2055	227		B310
IT – Jason	Z3572	B405	49		B415

Fire Dpt-Location	ID	Model	B/W AMV	Color AMV	New Device
Chief's Office	D6497	2055	0		Remove
Administration	G5872	C405	824	117	C415
Command Officers	D6485	2055	149		B310

City of Southgate

Usage by Department

Court	ID	Model	B/W AMV	Color AMV	New Device
Front Door	G5961	3330	328		B310
Tammy	Z3424	B400	847		B410
Wendy	G6487	B400	2,140		B410
Jeff	G6486	B400	199		B410
Court	G6488	B400	1,986		B410
Court	G5929	B405	961		B410
Court	G5860	B400	772		B410
Court	G5857	B400	1,118		B410
Court	G5856	B400	1,243		B410
Probation	G5931	B8155	2,009		B8255
Elizabeth	G6490	B400	2,017		B410
Keri	G5859	B400	996		B410
Veterans	G2796	M402	0		B310
Not in use	G2795	M477	0	0	remove
Bridget	G5895	B400	992		B410
Rachel	G6489	B400	730		B410
Judge Mullins	G2797	Hp404	59		B310
Flynn	G5858	B400	0		B310

City of Southgate

Usage by Department

Recreation	ID	Model	B/W AMV	Color AMV	New Device
Julie	G5897	C400	243	1,116	C410
Office	G5865	C8135	1,305	1,580	C8235
Senior Center	YEQ108188	C415	831	320	Keep on contract
Sandy	91658	B400	0		Remove
Golf Course	G6641	3330	47		Remove
Golf Course	G7336	B415	262		B415

DPW	ID	Model	B/W AMV	Color AMV	New Device
Sonya	G5955	B605	2,615		B625
DPW Admin	91683	2055	75	183	C410
Kevin	D6499	2055	56		B310
Phil	G3627	2055	85		B310

City of Southgate – Xerox Proposal

Current Environment:

- Average monthly total payment: **$3,546.45**
- 63 devices on contract
- Average monthly usage over the last 12 months:
  - 47,339 B/W impressions
  - 6,709 Color impressions

Proposed Environment:

New Agreement Highlights

- 55 devices on new lease
- 2 current devices will be added to current contract
  - C415 – Senior Center (2 years remaining on lease)
  - C625 – Detective Bureau (City owned)
- Consolidates fleet from 63 devices to 57 devices
- **Standardizes fleet to all Xerox Devices**
- Xerox will pick up and recycle owned devices
- All new devices are **Wi-Fi enabled**
- Xerox Device Agent – Performs automatic meter reads, automatic toner, drum and waste container replenishment
- Xerox Fleet Management Portal – Track service calls and supply orders
- **Xerox Cloud Fleet Management with Security**
  - Automated compliance
  - Real-time monitoring
  - Improved security

New Agreement Details

- New Agreement is a 60-month fair market value lease
- Agreement includes 50,000 b/w prints and 7,000 color prints per month
  - Overages will be reconciled quarterly
  - **0% service escalation locked for 5 years.**
- Xerox will pick up and recycle aging owed devices
- Xerox will pick up and return current leased devices
- New monthly spend: **$3,247.79**

Current Monthly Spend: $3,546.45	New Monthly Spend: **$3,247.79**	Potential Monthly Savings: $298.66

Next Steps

IMPLEMENTATION SCHEDULE

1.29.2025	Account Review
2.13.2025	Co-Authored Solution
2.3.2026	Validation
2.23.2026	Proposal
TBD	Delivery and Installation

Our Team of Experts

DEDICATED TO YOU

Dan Sirovy – Account Executive

Dan.Sirovy@xerox.com

734-278-0212

Susan Mencer – Managed Print Specialist

Susan.Mencer@xerox.com

248-697-8724

Shane Collins – Regional Manager

Shane.Collins@xerox.com

734-790-0321

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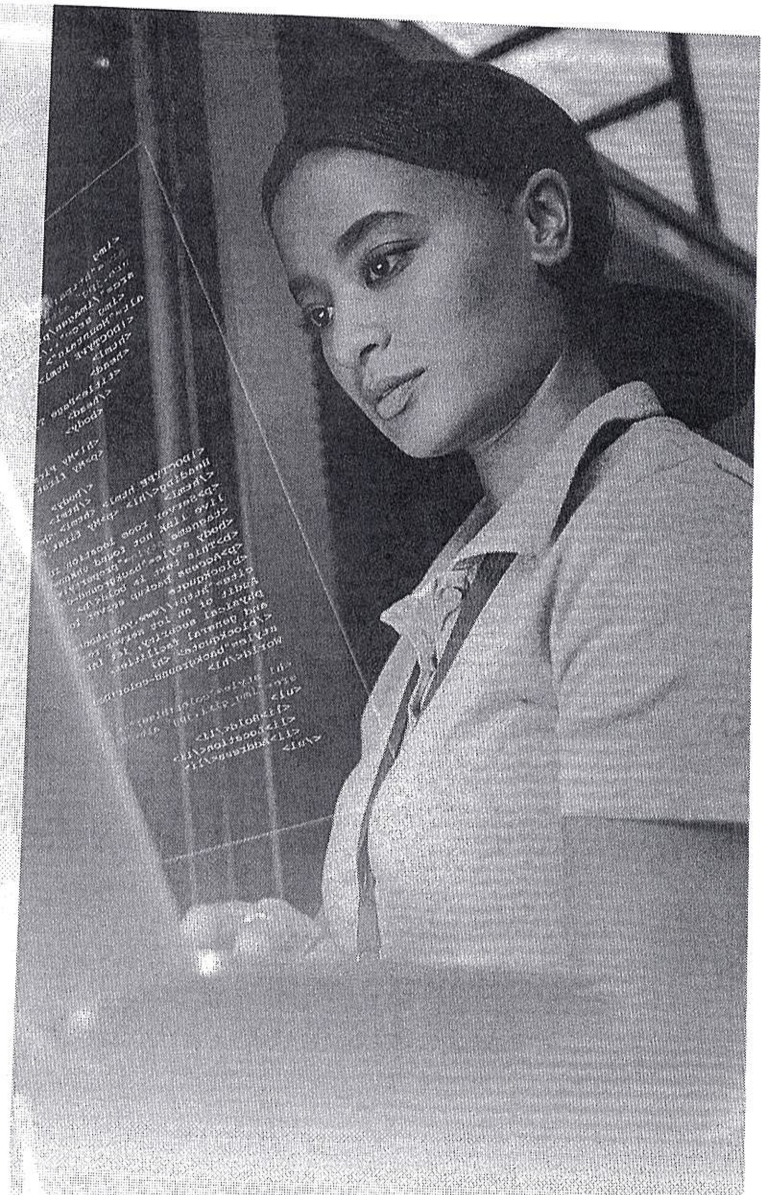

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CISCO Gold Partner

aruba Solution Provider PLATINUM PARTNER

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

March 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Renewal of Security Awareness Training Subscription **(Waiver of Bid)**

Ladies and Gentlemen:

I have reviewed the above and concur with the IT Director's recommendation to waive the bidding process and approve the renewal of the KnowBe4 Security Awareness Training subscription with Dewpoint LLC, Lansing, Michigan in the amount of $2,917.20 for a term of one year expiring May 22, 2027.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the General Fund IT Department budget.

Sincerely,

Joseph G. Kuspa
Mayor

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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: March 12, 2026

RE: Approve Renewal of Security Awareness Training Subscription **(Waiver of Bid)**

I have reviewed the above with the IT Director and concur with his recommendation to waive the city bid process and approve the renewal of the KnowBe4 Security Awareness Training subscription with Dewpoint LLC (Lansing MI) in the amount of $2,917.20. This subscription is for a term of one year, expiring May 22, 2027.

Funds are available in the General Fund IT Dept budget.

Proposed Motion

Waive the city bid process and approve the renewal of the KnowBe4 Security Awareness Training subscription with Dewpoint LLC for a one-year term of May 23, 2026 through May 22, 2027, in the total amount of $2,917.20.

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City Of Southgate

Department of Information Technology

14710 Reaume Parkway
Southgate, MI 48195
734.284.3800

Director of Information Technology & Cyber Security

Jason Rucker

To: City Administrator Dan Marsh and Finance Director Doug Drysdale

From: Director Jason Rucker

Subject: Annual Renewal of KnowBe4 Phish Resistance Testing and Education

Greetings,

I respectfully request your approval to renew our annual service contract with KnowBe4 for cybersecurity phish resistance testing and user education in the amount of $2,917.20.

Provided by Dewpoint - 300 S. Washington Square, Ste 200 Lansing, MI 48933

KnowBe4 provides critical training and simulated phishing campaigns that strengthen our employees' ability to recognize and avoid cyber threats. As cybersecurity risks continue to escalate, maintaining proactive user education remains a vital layer of protection for the City's systems and data.

Adequate funds are available within the approved Fiscal Year IT budget to cover this expense. Renewing this contract will ensure uninterrupted service and compliance with ongoing cybersecurity best practices.

I respectfully request approval to proceed with this renewal.

Thank you for your consideration.

Much appreciated,

Jason Rucker

Director of Information Technology

Dewpoint

Bringing Business and Technology Together

Date 3/10/2026
Quote # KB4 1 Yr Platinum
Version 1
Expires 5/22/2026

Joe Old
(810) 625-6873
jold@dewpoint.com

Traci Kent
(517) 927-6469
tkent@dewpoint.com

Company: **City of Southgate**
14400 Dix Toledo Rd
Southgate, MI 48195
Attn: Jason Rucker

Terms: Net 30

Term: 5/23/2026 - 5/22/2027

Line Item	Qty	Description	List	List Ext	Price	Price Ext
1	165	KnowBe4 Security Awareness Training Subscription Platinum; Term 12 Months	$21.60	$3,564.00	$17.68	$2,917.20
		Subtotal:		**$3,564.00**		**$2,917.20**
		Shipping:				**$0.00**
		Total:		**$3,564.00**		**$2,917.20**

Issue and Remit to:

Dewpoint Inc.
300 S. Washington Square, Ste 200
Lansing, MI 48933
Email: tkent@dewpoint.com

Terms: It is understood that if acceptance of this proposal is acknowledged by way of the buyer's purchase order, such acceptance will be subject to the terms and conditions of this proposal with the same force and effect as though they were included on the buyer's purchase order.

*Invoice for products will be issued upon shipment.
*Subject to continuing credit approval, terms of payment are net 30 days from the invoice date unless otherwise noted.
*Prices are in US Dollars unless otherwise noted.
*All freight amounts are estimates only and subject to change.
*Product is shipped FOB origin unless otherwise noted. The carrier is liable for damages caused during shipment.
*Please consult appropriate manufacturer's specifications for verification. All DOA, defective product, and original warranty are handled through manufacturer directly. Please contact manufacturer or your Dewpoint representative for more information.
*Opened hardware product and all software product is non-returnable. Therefore, you, the customer are responsible for verifying the proposed configuration prior to ordering.
*All return credits are subject to Dewpoint and manufacturer return policies and approvals.
*Prices and discounts apply only to the specific quantities and estimated delivery schedules shown above.
*Any variation in quantity or requested delivery may result in price or discount changes.
*Expenses will be billed as incurred for project travel.
*Quote subject to applicable tax.

Memo

To: Mayor and Honorable City Council

From: Janice M. Ferencz, City Clerk

Date: March 5, 2026

Re: Ordinance 26-1052 (Codification of 2025 Ordinances)

Attached is a draft ordinance to adopt the 2025 supplement to the City of Southgate Code of Ordinances, which incorporates ordinances adopted by Council during the past year. Council approval will allow the supplement to be formally incorporated into the City's Code.

ORDINANCE NO. 26-1052
CITY OF SOUTHGATE
WAYNE COUNTY, MICHIGAN

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES AND TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

THE CITY OF SOUTHGATE ORDAINS:

Section 1: That American Legal Publishing, pursuant to authority previously granted by Council, has updated the Codified Ordinances of the City and in so doing has integrated into the Codified Ordinances the following ordinances of a general and permanent nature, passed by Council since the date of the last updating of the Codified Ordinances (December 31, 2024), and the editing, arrangement and numbering of such ordinances and parts of such ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

Ord. No.	Date	C.O. Section
25-1045	1-15-25	670.10
25-1046	2-19-25	1046.05
25-1048	4-2-25	472.01, 472.02, 472.99
25-1050	5-21-25	620.11
25-1051	8-6-25	1423.10

Section 2: That if any section, clause or phrase of this ordinance is declared to be invalid, the same shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be invalid.

Section 3: That all ordinances and resolutions in conflict with the provisions hereof shall be and the same hereby are repealed.

Section 4: That this ordinance shall become effective upon publication by posting as provided by the City Charter.

AUTHENTICATION

This is to certify that the below signed do hereby authenticate the foregoing record of the ordinance herein set forth.

JOSEPH G. KUSPA, Mayor

JANICE M. FERENCZ, City Clerk

Adopted: ___________

Published by posting:

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI
KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

March 12, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Library Commission – for terms expiring April 2029:

Mary Lamos
Miranda Wieman

Your concurrence on these appointments is appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

Cc: City Clerk

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JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

Memorandum

To: Honorable City Council Members

From: Dan Marsh, City Administrator DM

Date: March 13, 2026

Re: Resolution Opposing Zoning Preemption Legislation

Recently, legislation has been proposed in the Michigan House of Representatives that would greatly restrict local input and authority as it relates to zoning and housing code. The specific house bills through House Bills 5529 through 5532, and 5581 through 5585. A resolution opposing such legislation has been prepared.

Proposed Motion: *To approve the attached resolution that opposes House Bills 5529 through 5532 and 5581-5585.*

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CITY OF SOUTHGATE -- WAYNE COUNTY, MICHIGAN

RESOLUTION NO. ____ (2026)
A RESOLUTION OPPOSING STATE HOUSING ZONING PREEMPTION LEGISLATION

WHEREAS, the City of Southgate recognizes that access to safe and attainable housing is an important issue for communities across the State of Michigan; and

WHEREAS, housing development, land use planning, and zoning decisions are inherently local matters that require careful consideration of community character, infrastructure capacity, neighborhood compatibility, and long-term planning goals; and

WHEREAS, local residents, local boards and commissions, and locally elected officials are best positioned to understand the needs, priorities, and unique characteristics of their own communities; and

WHEREAS, the Michigan Legislature is currently considering legislation that would preempt or limit the authority of local governments to regulate housing and zoning matters within their own jurisdictions; and

WHEREAS, such legislation would undermine the ability of municipalities to thoughtfully evaluate development proposals, engage residents in meaningful public input, and make planning decisions that reflect the needs and priorities of the community; and

WHEREAS, housing and zoning decisions are complex and nuanced issues that require careful deliberation and collaboration among local stakeholders, and therefore should remain under the authority of local governments

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Southgate as follows:

1. That the City of Southgate hereby formally opposes House Bills 5529, 5530, 5531, 5532, 5581, 5582, 5583, 5584, and 5585 of 2026, and/or any legislation adopted by the Michigan House of Representatives or the Michigan Senate that would preempt, restrict, or otherwise limit the authority of local governments to make housing and zoning decisions within their jurisdictions.
2. That the City Council urges members of the Michigan Legislature to reject any housing or zoning preemption legislation and to respect the authority of municipalities to make locally informed land use and housing decisions, ensuring that residents, local boards and commissions, and locally elected officials retain a meaningful voice in decisions that directly impact their community.
3. That the City Clerk shall transmit a copy of this resolution to the Governor of the State of Michigan and the City of Southgate's legislative delegation in Lansing.

AYES: ___
NAYS: ___
ABSENT: ___

RESOLUTION DECLARED ADOPTED.

____

Mayor

____

City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate
The Heart of Downriver
Est. 1958
Wayne County, Michigan

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 12, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Water Board – for terms expiring April 2028:

Andrew Stephan
Ben Patton
Peter Potoski
Dan Brooks

Sincerely,

Joseph G. Kuspa
Mayor

Cc: City Clerk

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PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

March 12, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointments to Boards/Commissions

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Public Safety Commission – for terms expiring April 2028

Ed Sukel
Robert Hines
Norm Loveday
Paul Knott
Robert Beaver
Greg Hass

Sincerely,

Joseph G. Kuspa
Mayor

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